

LATTON PARISH COUNCIL MEETING
7 March 2023
Latton Parish Hall
at 7:30pm

Councillors present:

Cllr P Rawsthorne (Chairman) Cllr D Lloyd Cllr R De'witt Cllr K Johnson Cllr J Towner

Clerk: Tina Jones PSLCC

Others in Attendance: Wiltshire Councillor Bob Jones and 9 Members of the Public

Public and Councillor Question Time:

The Co-op is selling by auction a small narrow strip of freehold land (2.04 acres) and an access roadway off the main road, providing access to Lake Louise Mobile Home Park. Residents were concerned about its future use, the legal packs are not yet available, residents asked the Council for advice. Clerk to contact the owners of Lake Louise and check English Heritage site. WC Councillor Jones to check if any pre planning applications have been made. The auction takes place on 27 April.

MINUTES

22.100 Apologies for Absence

Apologies were NOTED from Councillor Clarke.

22.101 Declarations of Interest and Dispensations

There were no declarations of Interest made and no requests for dispensations were received.

22.102 Chairman's Announcements

The Chairman announced the death of Councillor Alan Slater who passed away whilst on holiday in South America. No details relating to his funeral have been announced.

22.103 Minutes of the previous meetings

Members considered the minutes of the Parish Council meeting held on 10 January 2023. Members ADOPTED the minutes as a true record, and they were signed by the Chairman.

Standing Orders were Spended

22.104 Hall Project

Mr B Oram reported - main points:

- Thanks were given to Mr B Stevens for the success of the Trust in obtaining charity status
- Since 2018, costs have spiralled, funding all of the expenses far beyond outline planning, the sports hall will have to be funded from a different source, the Trust will need support to achieve this
- The issues with S106 agreement requirements, being impossible to action, as builders are not prepared to quote for a build that is not being built for up to 2 years
- Requested WC Jones assistance with enquires with WC Planning Officers (the Officers at the time of setting S106 are now no longer working for WC), to investigate the possibility that the S106 conditions can be amended
- The deed and donation can be given to the Trust, as soon as outline planning permission is given.
- Mr Oram's Agent to write to Wiltshire Council Planning

22.105 Latton Parish Community Trust (LPCT)

Mr B Stevens (Chairman of LPCT) reported - main points:

- Thanks were given to Mr Oram for his input
- Acknowledged the sad passing of Alan Slater, who was a Trustee
- The Trust is limited in what they can do until Mr Oram can handover the available funding
- There are now five trustees and a bank account has been set up

- The Public meeting held in November was well attended
- There is a Facebook page and notices will be put up to reach the community
- Exploring and raising opportunities.
- In the future to approach the Parish Council for access to Community Infrastructure Funding.
- To meet later this week to discuss the planning conditions, WC Cllr Jones to attend.

Standing Orders were Reinstated

22.106 **Community (Jubilee) Garden**

- Members APPROVED the planting of six small apple trees, as long as not planted within 3 metres of the drainage pipe.
- Members NOTED that the group had applied for an Area Board Grant, which was to be considered at the 14 March meeting.
- Members RESOLVED to place in Earmarked Reserves the 2022-2023 Grant funding of £500 for the Group, pending the signing of the Users Agreement.

22.107 **Wiltshire Councillor Report**

Members received an update from WC Councillor Jones, Main points were:

- Water Eaton is with LHFIFG and should be actioned soon.
- WC Precept has been agreed 4.99%, many grants have been cut, all funds have been removed from the Open Door in Cricklade.

22.108 **Clerks Report**

Members NOTED the report.

22.62 Parish Maintenance

Following discussions, Councillor Clarke AGREED to speak to a local farmer regarding the hedge behind the bus stop. Feb update: Message sent

Actions 27 September meeting

- Report of broken stile at Lake Louise – reported to Wiltshire Council
- Entrance to the Down Ampney track has been vandalised, gate timber smashed, wheelchair access issues. All reported to Bidwells.

Meeting update: Councillor Rawsthorne confirmed repairs have not taken place

21.24 Relocation of Waste Bin

Members AGREED to ask Wiltshire Council if the waste bin by the Play Area could be relocated to the start of the public footpath to Down Ampney. Wiltshire Council is happy for the waste bin to be moved at Parish Council Costs. Cllr Rawsthorne to arrange with Councillors to relocate. Meeting Update: Nothing has yet been arranged.

22.46 Parish Logo

Members AGREED that design A was the most appropriate, with the addition of the canal bridge on top line, the straight line changed to blue, so both the river and canal form part of the design. Wording to be amended to Latton Parish Council, with Eysey and Water Eaton.

Councillor Lloyd to arrange for design to be amended, for reconsideration at a future meeting.

22.113 – Members AGREED to CLOSE

22.51 Cycling Event

Councillors Rawsthorne and Johnson to meet with the Organiser to discuss the issues raised by residents and the observations made. Meeting to be organised for the Spring

22.85 Play Area Inspection

Members NOTED the inspection – main points: all low or very low risks identified.

Gate (Play Area/Jubilee Garden) – level reinstatement required

Remove weeds vegetation

Goalmouth and Basketball Post – Signage required – as picked up in previous years – Clerk to seek advice on suitable location.

Cableway – recommendation from Inspector that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for damage, security or internal rusting, this will help to ensure the continued safe use of the equipment. Clerk to seek advice. Emails sent and chase email no response to date.

Website and Emails

Website design in progress, unfortunately the old site was closed before transfer of information. Councillor Lloyd to receive website training along with the Clerk.
Members AGREED they would like trackers on the new website.

Potholes

During December there were 900 potholes reported to Wiltshire Council (WC) and between 1st – 23rd January there were over 3,600. WC is prioritising the deepest potholes and those on the busiest roads and are re-deploying staff as best as possible to meet the current demands. Parishes and residents are encouraged to continue to report potholes via the My Wiltshire app.

Wiltshire Council Streetscene

The new Streetscene contract for urban grounds and street cleansing commenced on 1st February. The WC contractor is required to clear litter and fly tips within 8 days (unless special arrangements are required) to ensure the council's statutory and policy commitments are met. Parishes and residents are encouraged to report through the My Wiltshire app.

Flooding and Emergency Planning

WC encourages parishes to ensure they have a current flood plan together and have flood wardens in place. WC can help assess your parish flood risk and the properties that might be vulnerable to flooding. There are two Operational Flood Working Groups that parishes can engage with. There is funding that parishes can access for items such as pumps, walkie talkies and generators. ACTION: Clerk to ask if WC can help with a Parish Flood Risk.

22.109 Financial Accounts & Bank Reconciliation

Members NOTED the Bank Account figures, bank balance as of 30 November = £55,739.52 including ring fenced funding of £24,963.35. Members APPROVED the expenditure schedule.

22.110 King's Coronation

Members NOTED the report. The Beacon will not be lit as requested by Buckingham Palace. Members AGREED a budget of a maximum of £250 towards any village event.

22.111 Coronation Bench

Members considered the report and following discussions, Members APPROVED the purchase of a bench made from recycled materials, with commemorate plaques. The bench will replace the bench located in the Play Area. The plaques and fixing kit at £176.00 (ex VAT) and the bench at £733.16 (ex VAT) costs to be met from CIL Funds.

One Member of the Public left the meeting

22.112 Meeting Dates 2023-2024

To NOTE the dates for Parish Meetings 2023/2024. All to be held on Tuesdays
2023: 2 May - Annual Parish Meeting, Annual Meeting of the Council and Council Meeting, 20 June, 22 August, 17 October, 5 December.
2024: 16 January, 12 March, 14 May Annual Parish Meeting, Annual Meeting of the Council and Council Meeting.

22.113 Parish Logo

Members considered the updated design. Following discussions, Members AGREED that the wording should read Latton Parish Council and the two blue strips (representing the Canal and Rivers should be the same shade of blue.

Three Members of the Public left the meeting

22.114 Planning

Members considered the applications presented, both were presenting new information, following discussion, Members unanimously AGREED that the amendments did not alter the Council's stance on the applications.

Application 21/0032/CWMAJM Former RAF Down Ampney Airfield & Surrounding Areas -

The extraction of minerals, provision of associated infrastructure including access and processing facilities, associated ancillary buildings, structures and operations, with site restoration using imported materials to agriculture and enhanced ecological interest and bio-diversity. (The application site straddles the administrative boundaries of Gloucestershire and Wiltshire County Council. All of the proposed mineral extraction is within Gloucestershire.)

Application S/20/1685 - Castle Eaton Anaerobic Digester Plant – Erection of 1 additional digester, installation of replacement silage clamps, construction of an effluent lagoon and rainwater lagoon, new separation area and digester offtake, relocation of 2 existing feed hoppers, erection of a welfare/office building and flare stack, installation of a weighbridge and erection of a replacement gas upgrader unit/network entry facility/carbon dioxide (CO2) sequestration area.

22.115

Councillor Updates

Area Board – Councillor Rawsthorne: He did not attend the last meeting.
Community Facebook – Councillor Rawsthorne: Eleven new members, membership stands at 324 , with 245 currently active.
Local Highways and Footpath Improvement Group (LHFIG) – Councillor Lloyd: He did not attend the last meeting. Next meeting to be held 22 February – online.
Safety Forum – Councillor Johnson: Next meeting on 10 March, SID data required for meeting.
Speed Indication Device – Councillor Rawsthorne: No data available, Councillors Rawsthorne and Johnson to work together to download data
Speedwatch and Lorry Watch – Councillor Johnson: The recent A419 diversion, increased traffic through the village, drivers in 60-70 mph range. A number of cars tried to go over the small bridge, breaking the bollard down. The request for a traffic survey to enable Speedwatch to recommence. has not yet been actioned
Recreation Hall Development – Councillor Rawsthorne: Covered under 22.105 and 22.106

22.116

Members APPROVED the Chairman's request: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

5 Members of the Public left the Meeting.

22.117

Grass Cutting Contract

Members NOTED the report received and the letter from the St. John the Baptist Church PCC. Following discussions, Members RESOLVED not to fund the Churchyard grass cutting as part of the new contract.

Meeting Closed at 8.45pm