

Latton Parish Council

(including the hamlets of Eysey and Water Eaton)

Parish Clerk: Tina Jones
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www.lattonparishcouncil.org.uk

PARISH COUNCIL MEETING to be held on Tuesday 26 May 2020 at 19:30 hrs This is a virtual meeting via Zoom

Councillors:

Cllr P Rawsthorne, Chairman

Cllr B Hurst

Cllr D Lloyd, Vice - Chairman

Cllr M Pritchard

Members of Latton Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Tina Jones

Tina Jones PSLCC
Clerk to the Council

Date: 18 May 2020

Public and Press - Please note any member of the public wishing to attend this virtual meeting will need to contact the Parish Clerk by 18.00 hrs on Tuesday 26 May to arrange access.

Public and Councillor Question Time – to receive questions from the public (limited to ten minutes) and Councillors (limited to five minutes) on items not on the agenda. Every attempt will be made to give accurate answers to all questions. However, on some subject's further research and consultation with the appropriate bodies may be necessary, following which a response will be offered as soon as is possible.

A G E N D A

1. Apologies for Absence

2. Declarations of Interest

Members are reminded to DECLARE any interest they may have for any item on the agenda, no later than when the item is reached. As required under the Code of Conduct adopted by Latton Parish Council and by the Localism Act 2011.

3. Dispensations

To NOTE any dispensations in respect of this agenda received prior to the meeting.

4. Minutes

To APPROVE and sign as a correct record the Minutes of the meetings held on 20 March 2020.

5. Co-Option of New Councillor

To CONSIDER the co-option of a new Councillor, Richard De'witt who is a resident of Latton and meets all the necessary legal requirements to be eligible. Latton Parish Council currently has the ability to co-opt one new Councillor following the resignation of Mr Jack Myszkowski.

If voted and approved to join, the newly co-opted Councillor to sign their "Declaration of Acceptance of Office", to be duly witnessed by the Clerk, and he may then join the Council meeting being held. Latton Parish Council has not yet received permission from Wiltshire Council to fill the other vacancy following the resignation of Mr Christopher Lennon.

6. Wiltshire Councillor Update

To RECEIVE a verbal update from Councillor Jones.

7. Clerks Report

To NOTE a report from the Clerk

8. **Village Hall Development**
To RECEIVE a verbal update
9. **Standing Orders**
To CONSIDER and ADOPT the Parish Council's Standing Orders
10. **Code of Conduct**
To CONSIDER and ADOPT the Parish Council's Code of Conduct
11. **Financial Regulations**
To CONSIDER and ADOPT the Parish Council's Financial Regulations
12. **Bank Mandate**
To NOTE and APPROVE that the bank mandate is to be amended to the Chairman and Vice Chairman - both of whom together with the Parish Clerk will be signatories, and the removal of Mr C Lennon from the bank mandate.
13. **Online Banking and Payments**
To CONSIDER a move to internet banking arrangements for the Parish Council
14. **Financial Risk Assessment**
To CONSIDER and ADOPT a Financial Risk Assessment for the Parish Council
15. **Risk Assessment Policy**
To CONSIDER and ADOPT a Risk Assessment Policy for the Parish Council
16. **Asset Register Policy and Asset Register**
To CONSIDER and ADOPT the Asset Register Policy
To NOTE and CONSIDER the Asset Register
17. **Insurance Renewal**
To NOTE a report and CONSIDER the quotes received
18. **Financial Accounts and Bank Account**
To NOTE and APPROVE the Financial Reports and Expenditure
To NOTE and AGREE the Annual Subscriptions
19. **Appointment of Internal Auditors -2019 - 2021**
To CONFIRM that Whitehill Business Services will continue to carry out the Council's internal audit
20. **Planning Update re Lake 97**
To NOTE: Wiltshire Councillor Jones has been monitoring this application and reports that the current situation is that the application has been withdrawn, the reason has not been disclosed
21. **Dumping of Grass Cuttings**
To RECEIVE a report from Councillor Hurst and CONSIDER the way forward.
22. **CATG Representatives**
To CONSIDER volunteering to represent the Council at Community Area Transport Group meetings when required (vacancy due to resignation, Councillor Lloyd is substitute)
23. **Speedwatch and Lorry Watch**
To CONSIDER volunteering to manage the Speedwatch and Lorrywatch initiative

Date of the next meeting: Tuesday 7 July.