

LATTON ANNUAL PARISH COUNCIL MEETING

2 May 2023

Latton Parish Hall

at 7:30pm

Councillors present:

Cllr R Dewitt

Cllr K Johnson

Cllr D Lloyd

Cllr J Towner

Others in Attendance: One member of the Public and Wiltshire Councillor Jones

Public and Councillor Question Time: No questions were made.

MINUTES

23.01 Election of Chairman

It was proposed, seconded and carried that Councillor Towner be appointed as Chairman for the ensuing year. Councillor Towner accepted the position and signed the Declaration of Office

23.02 Election of Vice Chairman

It was proposed, seconded and carried that Councillor Lloyd be appointed as Vice Chairman for the ensuing year.

23.03 Apologies for Absence

No Apologies received from Councillor Clarke.

23.04 Declarations of Interest

There were no declarations made.

23.05 Dispensations

No requests for dispensations were received.

23.06 Standing Orders

Members RESOLVED to ADOPT Standing Orders, with no amendments.

23.07 Financial Regulations

Members RESOLVED to ADOPT Financial Regulations, with no amendments.

23.08 Finance and General Risk Management Policy

Members RESOLVED to ADOPT the Finance and General Risk Management Policy, with no amendments.

23.09 Asset Register

Members considered the draft Asset Register, with the addition of the Council mobile telephone. The Asset Register of land and assets at £76,257 was APPROVED in accordance with Financial Regulations.

23.10 Finance and General Risk Management Policy

Members RESOLVED to ADOPT the Finance and General Risk Assessment Policy, with no amendments.

23.11 Community Infrastructure Funding

Members NOTED and APPROVED the balance held of £21,401.17.

23.12 Ear Marked Reserves

Members NOTED and APPROVED the balance held of £3,100.00. New budget line required for Speed Indicator Device in 2024-2023 precept.

23.13 Appointment of Bank Signatories

Members RESOLVED to appoint Councillors Towner, Lloyd and Dewitt as bank signatories, along with the Clerk, Tina Jones.

23.14 External Audit 2023-2024

Members NOTED that for the ensuing year PKF Littlejohn LLP are the appointed External Auditors.

23.15 **Appointment of Internal Auditors 2023-2024**

Members APPROVED the appointment of Whitehill Business Services to act as the Council's internal auditors.

23.16 **Representatives to Other Bodies and Parish Duties 2023-2024**

Members RESOLVE that the following members be appointed to the following positions.

Name	Currently
Cricklade & RWB Area Board	Cllr Towner
Community Area Transport Group	Cllr Lloyd
Community Carers Group	TBC
Community Safety Forum	Cllr Johnson
Environmental Forum	TBC
Facebook Administrator	Residents – to remove
Floral Displays Co-Ordinator	TBC
Parish Newsletters	Cllr Lloyd
Play Area Inspections	Cllr Towner
Play Area Waste Bin	Cllr Johnson
Quarry Liaison Group	TBC
Speed Indicator Device	Cllr De'witt and Johnson
Speedwatch & Lorry Watch	Cllr Johnson

23.17 **Review of On-line Register of Interests**

Members NOTED the requirement to review their on-line registration and the request to advise the Clerk, if any requirements or additions are required.

Meeting Closed at 7.47 pm