LATTON PARISH COUNCIL MEETING
28 July 2026
Latton Parish Hall
at 7.31pm

Councillors present:
Cllr Claridge (Chair) Cllr Lloyd (Vice Chairman) Cllr Grizzell Cllr Newman
Cllr Crabtree Cllr Sharma

Meeting Clerk: Rebecca Collier

Others in Attendance: Wiltshire Councillor (WC) Dye, 2 Members of the Public

Public and Councillor Question Time: No questions were asked.

MINUTES

26.39 **Apologies for Absence**
No apologies were received.

26.40 **Co-Option of New Councillor**
Members unanimously RESOLVED that Mrs Nichola Crabtree and Mrs Indu Sharma be co-opted onto the Parish Council with immediate effect. The Declarations of Acceptance of Office were signed, witnessed by all present, and Councillors Crabtree and Sharma joined the meeting.

26.41 **Declarations of Interest and Dispensation**
There were no declarations made, and no requests for dispensations were received.

26.42 **Chair's Announcements**
Acknowledgement and thanks to:

- Kevin Johnson's service to the Parish Council and Tina Jones support to the Clerk.
- Volunteers for planting the village planter boxes and watering.
- Residents and volunteers for the transformation and hard work so far in the Village Hall. A potential block booking means the group can now hope to receive funds from the Church.

Attended Roz Savage's South Cotswolds Community Event which was positive. Next event is November – Grants and Funding. Clerk to share information when available.
Hopes for the future of the Parish Council include inclusivity and continued gender balance of Councillors.

26.43 **Minutes**
Members considered and ADOPTED the minutes of the Annual Parish meeting, Annual meeting of the Council and Parish Council meetings held on 19 May 2026, the minutes were signed by the Chair.

26.44 **Correspondence**
Members NOTED correspondence received.
(WC) Cllr Nick Dye will follow up safety concerns including Fire Safety for the Water Eaton 'Go North on the Farm' music event/festival planned for August Bank Holiday.

26.45 **Wiltshire Councillor Update**
From September 2026 'call ins' to Planning will be decided by the Plannng Officer. (WC) Cllr Dye would be able to lobby the Officer in this instance.
(WC) Cllr Dye asked Councillors if they would like him to follow up LPCT project and where the sale of the land currently stands, which was AGREED.
If the Parish has a working Flood Plan – Cllr Lloyd advised it had been looked into by the previous Chairman and will be revisited at the next Parish Meeting.
(WC) Cllr Nick Dye will continue to lobby against the local area being over developed with housing.
Request for the Clerk to resend the resolution (min ref: 26.32) for request of a reduced speed limit of 40mph as a run in at both ends of the village and the request to Councillor Dye to take the Councils proposal to the next LHFIG meeting.
Cllr Grizzell asked who he can contact to express concerns regarding the number of houses being planned for the area – (WC) Cllr Nick Dye advised this is Nic Thomas – Director of Planning, Economy and Climate.

26.46 **Clerks Report**

Members NOTED the report and REQUESTED actions

25.92 - Latton SID devices

Cllr Newman has removed old SID and the Clerk is now collecting data from both Latton and Water Eaton. Following a query regarding SID calibration from a resident at the Annual Parish Meeting – "You do not need to manually calibrate Evolis Solar Speed Indicator Devices (SIDs). The Doppler radar antennas used in Evolis Radar Speed Signs are factory-calibrated to be highly accurate (within ± 1%) and require no further adjustment or maintenance" .

June data Latton: Average speeds for both ends was below 26mph. Highest recorded speed 70mph

June data Wtr Eaton: Average speeds for both ends was below 36mph. Highest recorded speed 119mph

REQUEST TO CLOSE

25.73 Correspondence – South Farm, Water Eaton

Resubmission of planning application has been received for Retrospective application for engineering operations comprising alterations to land levels and formation of hardstanding. Formal objection response was agreed by over 50% off the Council by email and submitted BY EMAIL ONGOING

Update 28 July 2026: Planning application still under consideration.

25.73 Correspondence – Business Park – C114, Water Eaton

Members RECEIVED an update from Councillor Newman, regarding the business park on the C114. The Chairman of Castle Eaton Parish Council had informed him that there been a radical increase in HGV lorries using the C114, with HGV lorries queueing to be unloaded ,therefore blocking access to other businesses in the park. The Clerk was requested to contact Castle Eaton Parish Council to ask for regular updates on the situation. **UPDATE** – Castle Eaton Chairman forwarded a letter to Swindon Borough Council regarding increased HGV activity outlining the C114 and impact on both Castle Eaton and Latton Parish . REQUEST TO CLOSE

26.14 Cricklade Chronicle distribution

Distributor has provided extra copies of CC for Cllr Newman to distribute in Water Eaton. Clerk has engaged through Facebook, which was very positive, and distributed July issue to properties along the bridleway, Alex Farm and Eysey. Cllr Newman and Clerk to agree future plan for distribution. REQUEST TO CLOSE

26.30 Wiltshire Police Mobile Speed Van attended Latton in May. PCSO Mo Beasley has confirmed she will pass statistics on to Clerk when available. REQUEST TO CLOSE

26.24 Interest bearing account with Lloyds currently pays 0.5% interest. Some Banks currently pay up to 1.5% gross p.a. (approx. £15 per £1000 annually). Members REQUESTED the Clerk to produce a report on alternative banking for the next meeting.

26.33 & 25.65 Painting of Telephone Kiosk has been completed. A resident reported door as stiff, which has been checked and is just heavy due to the nature of the structure. Clerk will include oiling the hinge on monthly inspection. REQUEST TO CLOSE

26.28 Cllr Claridge has undertaken the New Councillor and the Chairman's Fundamentals through WALC. REQUEST TO CLOSE

26.36 Parish Steward

The Parish Steward did not attend on 21st July. Clerk has contacted Wiltshire Council to query. Clerk REQUESTED to chase up reason for non- attendance.

26.34 Play Area maintenance and repairs (agenda item)

Emergency repairs were carried out to the swings after an adult using the equipment caused the fixing to fail. Clerk corresponded with the resident.

Cllr Newman and Clerk have made safe some areas of the fencing.

Bus shelters

Members to NOTE Clerk attended Teams Wiltshire Council Bus Infrastructure Meeting. Cleaning of bus stops now being undertaken by WC – June-Sept and Feb-April. Whilst a saving of £100 pa, maintenance will remain responsibility of the Parish as they are owned by LPC. REQUEST TO CLOSE Cllr Lloyd request Clerk to look into repainting/signage to bus shelters.

MyWIlts reported items

To NOTE

- Sum allocated for repainting of lines in Cricklade and RWB Area – Clerk has requested lines outside the Church at Croft Lane and Gosditch junction be addressed as previously reported to Wiltshire Council.
- Dilapidated grit bin on Driffield roundabout reported
- Hazard signage on Driffield roundabout destroyed by vehicle reported
- Hazard signage on Down Ampney turn reported as destroyed

LP Charities

Phil Winfield has been passed feedback regarding the potential lack of awareness in the Parish regarding the Latton Parish Charities. ITEM CLOSED.

Chairman…….. Dated:…….

26.47 **Financial Accounts and Bank Reconciliation**

Members NOTED and APPROVED payments of £3,720.95 (ex. VAT).

Members NOTED:

a. The June 1st 2026, bank balance of £55,577.13 of which £20,666 is ringfenced.
b. Increase in Clerks mobile to £7.15 (incl VAT)
c. Contribution to WC for Water Eaton SIDs decreased to £137.39

Members APPROVED:

- The following regular Payments to be set up as Direct Debits
- Countrywide Gounds Maintenance Monthly
- Microshade IT Services Monthly
- Renewal of annual Flotek agreement (formally Microshade)
- Renewal of two year Xnet contract for email domain to October 2028

26.48 **Certificate of Exemption 2025/2026**

Members NOTED PKF Littlejohn confirmation of receipt for Annual Governance and Accountability Return (AGAR) Certificate of Exemption

26.49 **Planning Applications**

Members NOTED the Parish Council's decisions made pre – meeting

South Farm, Water Eaton, Swindon, SN6 6JU
Address: South Farm, Water Eaton, Swindon Proposal: Application to distribute alcohol. Objection agreed and submitted on 13 July 2026 Outome: Council dismissed objection as non-valid due to nature of application – by email only

Members NOTED the following Wiltshire Council Approvals/refusals

PL/2026/02641 – lawful development
Address: Daisyfield Cottage, 38, Latton, Swindon, SN6 6DS Proposal: Proposed Ancillary Building Refused 3 July 2026

Members NOTED a new application has come in for Thames Water at the Latton Control Centre for Biodiversity Gain Plan Discharge of Condition Application which the Clerk will forward by email for Councillors to CONSIDER.

26.50 **Electronic copies of Agendas**

Members NOTED and CONSIDERED receiving future agendas electronically and received their 'Application for Electronic Agenda' forms. Members AGREED that Cllr Claridge and the Clerk will trial at the next meeting, but there were concerns over access at the Village Hall due to poor access to the internet.

26.51 **Term of Chairman**

Members RESOLVED that Latton Parish Council will refer to the presiding member, Councillor Claridge, as 'Chair' in all internal business, minutes and correspondence.

26.52 **Parish Plan**

Members NOTED that AI was used to help create the basis of the newly drafted Parish Plan.

Members AGREED to receive the most up to date copy of the newly drafted Parish Plan via email and CONSIDER the content at the next Parish Meeting.

Cllr Lloyd raised that the final plan should include the wishes of the Parish with regards to issues and concerns such as over development, as a copy will go to Wiltshire Council.

The Public will be invited to bring their ideas for the Parish Plan during Public Question time at a future meeting.

26.53 **Jubilee Garden**

Cllr Claridge explained that the current plants in the plant boxes are not all sustainable or suitable for purpose, she will meet with a member of the Jubilee Garden to discuss the possibility of them putting together a plan with costings for supplying plants to the Parish for the future.

26.54 **Dog waste**

Members APPROVED the purchase of additional dog waste signs at a cost of £20 (inc VAT) to be sited on lampposts and the Parish end of the Down Ampney track. Cllr Lloyd noted the dog waste bin needs tightening. Clerk to arrange.

26.55 **Warning signs**

Members AGREED submitting a new Highways Improvement request to LHFIG by 23rd September 2026 requesting:

- Deer aware signs being located on Latton Northbound road
  (between Driffield roundabout and Manor Farm)
  (between Down Ampney junction and Croft Lane)
- Rider aware signs being located in Water Eaton on C114 between the 1st SID device and the boundary of Castle Eaton.

26.56 **Play area maintenance**

Members NOTED and AGREED that the Clerk will present the report for repairs and maintenance to the Play Area once all suitable quotes have been received and a grant has been finalised with Community First.

Members APPROVED that The Parish Council carry out interim repairs to the holes in the play area at a cost of £300 (incl VAT). Cllrs Lloyd and Grizzell volunteered to carry out the repairs.

Cllr Crabtree commented on the potential of a 'Children crossing' sign outside the play area. Clerk to obtain costs.

26.57 **Councillor Updates**

Name	Councillor/member	Next meeting/
Cricklade & RWB Area Board	Cllr Claridge	28th October 6.30pm
LHFIG	Cllr Lloyd	7th October 6pm
Floral Displays Co-Ordinator	Cllr Claridge	
Play Area Inspections	Cllr Grizzell	Monthly
Play Area Waste Bin	Cllr Grizzell	Monthly/as required
Quarry Liaison Group	TBC	TBC
Speed Indicator Devices	Cllr Newman	Quarterly

Date of Next Meeting –Tuesday 29 September 2026
Meeting Closed at 8.57pm

Chairman…….. Dated:…….