

Latton Parish Council

(including the hamlets of Eysey and Water Eaton)

Parish Clerk: Tina Jones

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PARISH COUNCIL MEETING to be held on Tuesday 11 June 2024 in Latton Village Hall at 7.30pm

Councillors:

Cllr J Towner - Chairman Cllr D Lloyd - Vice Chairman Cllr R De'witt
Cllr K Johnson Cllr R Mitchell

Members of Latton Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Tina Jones

Tina Jones PSLCC
Clerk to the Council

Date: 6 June 2024

Public and Councillor Question Time – to receive questions from the public (limited to ten minutes) and Councillors (limited to five minutes) on items not on the agenda. Every attempt will be made to give accurate answers to all questions. However, on some subject's further research and consultation with the appropriate bodies may be necessary, following which a response will be offered as soon as is possible.

A G E N D A

1. **Appointment of Clerk and Responsible Finance Officer**
Members to formally RATIFY the appointment of Tara Cozens as Parish Clerk and Tina Jones as the interim Responsible Finance Officer.
2. **Apologies for Absence**
To RECEIVE and ACCEPT apologies for absence
3. **Declarations of Interest and Dispensations**
Members to DECLARE any interest they may have for any item on the agenda, no later than when the item is reached. In accordance with the Code of Conduct issued in accordance with the Localism Act 2011, as adopted by this Council
To NOTE any dispensations received prior to the meeting in respect of this agenda.
4. **Chairman's Announcements**
To RECEIVE any relevant information from the Chairman
5. **Minutes**
To APPROVE the Minutes of the Parish meeting held on 23 April 2024 and the Annual Meeting of the Council held on 14 May 2024.
6. **Wiltshire Councillor Report**
To RECEIVE a report from WC Councillor Dye
7. **Clerks Report**
To NOTE a report from the Clerk
8. **Financial Accounts**
To NOTE and APPROVE the Financial Report and payments to 6 June
9. **Correspondence and Information**
 - a. WC - Defra Simpler Recycling Update
 - b. WC - Management of Council business and publicity during the pre-Election period
 - c. Wilts & Berks Canal – June Newsletter
 - d. To NOTE and RETAIN the Good Councillors Guide 2024

10. **Policies**
To CONSIDER the adoption of a Website Policy
11. **RIAT Local Representatives Meeting**
To RECEIVE a verbal update from Councillor Johnson following the 15th May meeting
12. **Invitation to the First Wiltshire Council's Planning Service Stakeholder Meeting**
To NOTE and CONSIDER attending the meeting
13. **Planning Applications**

PL/2023/10620 – Full Planning Permisson Address: South Farm, Water Eaton, SN6 6JU Proposal: Change of use of existing agricultural land to B8 storage to accommodate 20no. shipping containers.	Applicant: Kes Ventures Ltd Wiltshire Council Refused this application
PL/2023/07605 – Full Planning Permisson Address: South Farm, Water Eaton, SN6 6JU Proposal: Demolition of agricultural building and replacement with building for Use - Class E (g) (i) - (iii)	Applicant: Kes Ventures Ltd Wiltshire Council Approved with conditions
14. **Certificate of Exemption 2023 - 2024**
To NOTE and APPROVE the completion of the Annual Governance and Accountability Return (AGAR) Certificate of Exemption
15. **Annual Internal Audit Report**
To NOTE and APPROVE the Internal Audit Report
16. **Accounting Statement 2023 – 2024**
To NOTE and APPROVE Section 1
To NOTE and APPROVE Section 2
17. **Local Highways and Footpath Improvements Group**
To NOTE the meeting notes of 22 May and the subsequent report
18. **Community Garden**
To NOTE the report and CONSIDER the requests
19. **Castle Eaton Biodigester**
To NOTE the report and request from Castle Eaton Parish Council
20. **Councillor Updates - To RECEIVE updates from representatives:**
Area Board – Cllr Towner – Next meeting – 26 June 2024, 6:30pm Clyffe Pypard & Bushton
Local Highways & Footpath Improvement Group – Cllr Lloyd
Speed Indication Device – Cllr De'witt
Speedwatch and Lorry Watch – Cllr Johnson
RWB&C Community Safety Forum – Next meeting 14th June
Latton Parish Community Trust – Cllr Mitchell

Date of the next meeting: 6 August 2024