

LATTON PARISH COUNCIL MEETING
21 January 2020
7:30pm at the Village Hall, Latton

Councillors present:

Cllr P Rawsthorne (Chairman) Cllr B Hurst Cllr C Lennon Cllr D Lloyd (Vice-Chairman)
Cllr J Myszkowski

Others in Attendance: There was 3 members of the public present and Wiltshire Councillor Jones.

Health and Safety: The fire instructions on the entrance door were identified to those present.

Public Question time: No questions were raised.

Councillor Question time:

Councillor Hurst asked if Church Farm was a private estate. Other Councillors believed it to be an unadopted road. The residents have contracted a company to manage the road and grounds on their behalf, a similar arrangement as Croft Close residents. The Clerk was asked to investigate and clarify. Councillor Myszkowski said he had seen vehicles speeding through Gosditch in excess of 30mph. The Chairman advised him to report these incidents to the Police. Currently Speedwatch is unable to cover this area.

MINUTES

- 19.84 **Apologies for Absence**
Apologies were given by Councillor Pritchard.
- 19.85 **Declarations of Interest**
There were no declarations of interest made.
- 19.86 **Dispensations**
No requests for dispensation were received.
- 19.87 **Minutes of the previous meeting**
Members considered the minutes of 17 December 2019. The minutes were ADOPTED as a true record of the meetings and signed by the Chairman.
- 19.88 **Wiltshire Councillor Update** - main points were:
- He attended a public meeting at the Cotswold Water Park (CWP). There is a move to make the entire CWP a Site of Special Scientific Interest (SSSI). Ten lakes in the CWP already have SSSI status. Any lakes where currently there are activities taking place (i.e. skiing, boating etc) will not be affected. The change will only apply to new lakes, where encouragement will be to make them for birds and wildlife.
 - The Wiltshire Council (WC) budget process started on 20 January, WC hope to make savings of £1.14million. The plan is to increase council tax by 1.99%, the Government want to levy 2% for Adult Care.
- 19.89 **Clerks Report** – Members NOTED:

PQT

Gosditch Road Sign - Request to CATG for a replacement sign. WC will not replace the sign, suggesting the Parish Buys a replacement or paint using preparatory White Paint for metal. Clerk to obtain costings. CLOSED

Parish Steward - Verges and Boundaries weeds, branches and shrub tidy – Request for feedback– no reply received – to chase

Gully Clearance

Requests have been made to Wiltshire Council to:

- a. Clear the gullies in Gosditch from junction of The Street up to the Church.
- b. The whole length of the old road (The Street) from the roundabout (leading off to Fairford) down to the next roundabout.

Wiltshire Council has acknowledged receipt of these requests and they are on the list.

Request for replacement 30 MPH signs

WC has confirmed an instruction has been made to replace the signs. The red surfacing will not be refreshed, as it has been identified that this treatment at the entrances to villages is considered to be a maintenance liability with the material wearing within 5-6 years. CLOSED

Website Liaison with the Website Designer has recommenced and a draft version will be available in the next couple of weeks. CLOSED
Royal Wootton Bassett and Cricklade Community Policing Liaison Group The next meeting will be at 6.30pm to 7.30pm on Wednesday 22nd January 2020 at the Cricklade Town Council Offices. CLOSED
CATG Meeting Royal Wootton Bassett and Cricklade CATG meeting (to be held on Weds 18th March – Networking from 6pm at Cricklade Town Council Offices

19.90 **Village Recreation Hall Development**

During a Suspension of Standing Orders, Mr Oram updated Councillors. Main Points were:

- Wiltshire Council (WC) has refused the outline planning application.
- Mr Orman has raised issues with the WC Planning Department relating to timescales.
- Mr Oram is taking legal advice as to whether to challenge or resubmit.
- It is not known at this stage whether the proposed development will go ahead.
- Standing Orders were re-instated.

19.91 **Councillors Updates**

Speed Indicator Device - Cllr Rawsthorne New batteries have been purchased and will be fitted.
Speedwatch and Lorry Watch - Cllr Lennon Information has been circulated. New training process has been introduced which are online modules, this is followed with onsite speed detector equipment training, which should speed the training process. Once enough people are trained the scheme will be running again
Latton Village Community News Facebook Page - Cllr Pritchard The Facebook page currently has 32 users and is being promoted via the website. CLOSED

19.92 **Document Retention and Archive**

Members NOTED the report and retention information. Following discussions, Members RESOLVED to archive the minute books at the archive centre. Once all the documents in storage have been sorted, a decision will be made on future storage arrangements.

19.93 **Solar Farm Donation – Water Eaton**

Members NOTED the correspondence from a resident of Water Eaton. The Council has held a £10,000 donation since 2014. The donation can only be used for road safety improvement and enhancement at Water Eaton. Since the donation was received, various options have been explored, all unsuccessfully. Following discussions, Members AGREED for the Clerk to contact the Wiltshire Council Northern Area Highways Engineer, to arrange a meeting to discuss the donation in regard to improving safety on the C114 at Water Eaton.

19.94 **Community Area Transport Group (CATG) Request**

Members NOTED the CATG process briefing note and meeting notes and the requests from the Community Engagement Manager. Following discussions, it was AGREED that Councillor Lennon would attend CATG meetings (next CATG meeting 18 March) and Councillor Lloyd as substitute. The Council's Top 2 priorities are the recent request submitted from Cotswold Vets and road safety improvements on the C114 (see min. ref. 19.93). The Clerk to advise Steve Hind and to take forward.

19.95 **Play Equipment Inspection and Risk Assessment**

Members NOTED and considered the inspection and risk assessment. The Clerk has liaised with the manufacturers of the cable wire and they are sending a new part free of charge. Following discussions, Members AGREED to:

- Remove the old picnic bench and relocate the other to the area
- Remove the old BBQ and gas burners from the site
- Councillor Hurst to undertake weekly checks of the play equipment for wear and tear and to remove any animal faeces. To complete inspections sheets, which will be held by the Clerk.
- Councillors to reassemble cable wire (once new part arrives), repair see-saw area (with black pour) treat the Barton seat, venting holes on frame of football goal on grass to be addressed to prevent snagging,

Members RESOLVED to:

- Allocate up to £250 with delegation to the Clerk to organise 3 x play area signs (proofs to be approved by Councillors).
- Delegate to the Clerk to obtain quotes for a tree survey
- The purchase of Wet Pour at £56.00

2 Members of the Public left the meeting

19.96 **IT Provision**

Members NOTED that the Clerk received 6 requests to reverse the decision made on 29 October 2019 to purchase a new laptop (min. ref 19.64). Following discussions, Members RESOLVED to purchase Office 365 Business Premium at £9.40 per month and set up costs of up to £200 for IT Consultants fees.

19.97 **Defibrillator Lease Renewal**

Members NOTED the report. The defibrillator was leased to the Council for 4 years, this period is due to expire on 7 March 2020. Members considered the option to carry on the lease into its secondary term, with the rental remaining at £53.26 per month. Following discussions, Members RESOLVED to continue to lease the defibrillator on a rolling contract therefore entering a secondary period on a quarterly basis. The Clerk was asked to find out if there was any defibrillator training available and to report that the light in the kiosk was not working.

19.98 **Financial Accounts & Bank Reconciliation**

Members NOTED and APPROVED the income and expenditure report It was AGREED to pay the Data Protection Information payment by Direct Debit. Councillor Hurst was asked to supply the Clerk with the summer plant requirement for the troughs.

19.99 **Precept 2020-2021**

Members RESOLVED to set a precept for 2020-2021 of £11,846 equating to a Band D of £47.31 an increase of £9.32 =24.5%.

19.100 **Planning Applications**

Members NOTED:

Number	Details
19/07991/FUL	At: 9 Collett Place, Latton Application for: Single storey rear extension with balcony above Latton Parish Council: No Comments Wiltshire Council Decision: Approved with Conditions Decision Date: 08/01/2020
19/08877/OUT	At: Land to the south west of The Street, Latton Outline Planning Proposal: (with all matters except access reserved) for a village recreation hall, all weather tennis court, parking and erection of nine houses and construction of two vehicular accesses. Latton Parish Council: Supported with no comments Wiltshire Council Decision: Refused Decision Date: 10/01/2020

19.101 **Exclusion of the Public and Press**

The Chairman proposed and Members AGREED that due to the confidential nature of the following item that it be conducted under the Public Bodies (Admission of Meetings) Act 1960.

19.102 **Terms of Clerks Employment**

Members considered, discussed and AGREED the Clerks expenses as per HMRC guidelines:

- a mileage rate of 45p per mile.
- home working allowance of £16 per month to include £4 depreciation for the use of a private computer.

Meeting Closed at 20:55 hrs