

# LATTON PARISH COUNCIL MEETING

27 April 2021

held remotely (via Zoom) at 7:30pm

## Councillors present:

Cllr P Rawsthorne (Chairman)  
Cllr K Johnson

Cllr D Lloyd (Vice-Chairman)  
Cllr J Towner

Cllr R De'witt

**Others in Attendance:** Wiltshire Councillor Bob Jones

## Public and Councillor Question Time:

Councillor Towner advised that during the recent nice weather, a group is meeting on the Play Area, they do clear up after themselves, but on occasions quite loud. Councillor Rawsthorne added that dogs are being taken into the Play Area to - a mention to be included in the next newsletter. The Clerk to send list of items for inclusion in the newsletter to Councillor Lloyd.

## MINUTES

### 20.133 Apologies for Absence

All Members were present

### 20.134 Declarations of Interest

There were no declarations made.

### 20.135 Dispensations

No requests for dispensation were received.

### 20.136 Minutes of the previous meeting

Members considered the minutes of the meeting held on 30 March 2021. The minutes of the meeting were ADOPTED as a true record of the meeting and will be retrospectively signed by the Chairman.

### 20.137 Wiltshire Councillor Jones Update

Biodigester at Castle Eaton: This is still ongoing, Wiltshire Council has still not been contacted.  
Water Eaton Donation: Has met with Highways Engineer (Cricklade has a similar issue) and is waiting for him to consider the request for build outs.

Recreation Village: Mr Oram would like to meet with WC Cllr Jones and a Member of the Council to discuss the way forward – Councillor Rawsthorne volunteered to attend. The Council needs to actively support and move the application forward. The next stage is an archaeological dig which is expensive and the situation with the Trust needs to be established. The Church does not have the funds to make the current Village Hall right, so this is really the only option for the Village. Councillor Rawsthorne added that the Council needs to connect with the Village on the best way forward (separately to the newsletter). Councillor Jones advised that Members should look at the Wiltshire Village Hall Association for advice and funding streams for a new hall.

Old Creamery Site: Lister Wilder has applied for planning permission to take on the site with a 99-year lease - to change of use of land and erection of new building to house a workshop, showroom, office and store for agricultural and ground care machinery. The only access will be via the Spine Road roundabout, so will not affect the Village. A company like this would be good there will be Cil Funding, possible donations and perhaps job opportunities

### 20.138 Clerks Report – Members NOTED

#### 20.53 - Play Area and Village Maintenance

Members resolved to release up to £500 for the outstanding maintenance work to be completed. Members AGREED to Close - See Min. Ref. 20.144

**Coat of Arms** - Still looking into this request. Members requested this item was given priority, if Coat of Arms not viable to look towards Parish logo.

#### 20.58 – Cycling Events

Contact made with Organiser of 113 events. To meet up in the Spring before the events start. Councillor Johnson volunteered to meet with Organiser.

**20.125** - Members NOTED the copy risk assessment provided by the organisers for Team Swindon Cycles, Swindon Wheelers and Swindon Road Club, and the Police Notice containing the event dates for 2021. Following discussions, Members thought the risk assessment was very vague - only covering the risks associated with cyclists – nothing

relating to other road users, bystanders, children, animals, travel through villages or cyclist behaviour. Members thought more considerations to other road users and residents should be included. Request to the Clerk to write to local contact and advise that the Council feels that the risk assessment is incomplete and does not reflect the all the required associated risks. Information passed to Organiser.

**20.62 - Wiltshire Neighbourhood Watch Scheme (WNWS)**

Members agreed that they would like to establish a Neighbourhood Watch Scheme, ideally with a resident taking on the role of Co-ordinator. The Clerk was requested to obtain more information for the next meeting. - Ongoing

**20.83- Flagpole**

Members agreed to look into the re-siting of the flagpole. The Clerk to look at the costs involved to move it to the corner of the Playing Field near to the beacon. Enquiries made - one quote received, sourcing a second. AGREED to Close - See Min. Ref. 20.143

**20.85 - New Street Sign for Upcott**

Members resolved to replace the sign, at a cost of up to £100.00. costs to be met from General Reserves. The sign is to be of pressed aluminium, mounted on 2 bars - to pot rivet onto. Company is open, quote and proof requested

**20.97 - Jubilee Community Garden**

Members noted the report, timeline and draft 2011 lease (with the Co-op Group). The final signed lease has not been found by either party (Parish Council/Farmcare). The 'lease' is due to expire in 2021, rent was set as one peppercorn. A resident has offered to set up a committee for the Community Garden – this will be placed on hold until the lease situation is resolved. The issue of the boundary wall and gatepost are to be discussed further once the position established. Members were asked to CONSIDER the lease as it stands and advise the Clerk of any suggested amendments. The Clerk was asked to contact Farmcare to discuss the way forward, contact made. Contact made with Ex-Cllr, does not have the lease. Councillor Rawsthorne to check paperwork he holds.

**20.99- Community Infrastructure Levy**

The suggestion made via social media for an outside fitness park, was NOTED and the Clerk was asked to obtain information. For May Meeting

**20.120 - Planning - Biodigester at Castle Eaton – S/20/1685**

Letters of objections sent by Latton, Castle Eaton and Marston Meysey Parish Councils and WC Cllr Jones. SBC extended the closing date due to the pressure of complaints received. SBC has been asked to review, it will probably be delayed until after the May elections. WC Cllr Jones will check current status and update Members. See Min. Ref 20.137

**20.121 - Water Eaton Donation**

Following discussions, Members AGREED to:

- Reject the suggested enhancements from the Wiltshire Council Engineer – WC Councillor Jones to advise Wiltshire Council – Completed
  - Request a traffic survey – delegated to the Clerk – Survey request made to WC.
  - Pursue the suggestion of build outs to slow the traffic. WC Cllr Jones to obtain sample photographs of buildouts for Members.
  - Councillor Johnson to pursue the attendance of Speedwatch team along the road.
- See Min. Ref. 20.137

**Off Road Motorbikes**

A resident reported motorcyclists illegally riding on the bridleway to the north of the village. The routes used are public footpaths and bridleways (either or both LATT5 or LATT15 with connection to BDA5). Farmcare is the landowner over which the footpaths and bridleways are located. Both Farmcare and the WC Rights of Way Officer have been contacted and are meeting in the next week or two. The Police are aware and will keep an eye out. No Feedback yet received

**20.123 - Latton In Bloom**

Members RESOLVED to hold a Latton In Bloom Competition The agreed categories were Best: Hanging Basket, Container, Front Garden, Front Door Display and Planted Area Sign (by community area). Facebook announcement and posters to follow. The Judges and judging dates to be decided at May meeting.

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| <b>20.124 - A419 Road Noise</b>                                                                                                                                                                                                                                                                                                                                                                        |
| Members AGREED to ask residents if they are still concerned about the issue. To be included in the next newsletter (following May elections) and on the Community Facebook page.                                                                                                                                                                                                                       |
| <b>20.126 Cerney Wick/Latton Road Parking Issues</b>                                                                                                                                                                                                                                                                                                                                                   |
| Members NOTED the request from South Cerney PC, requesting the Council consider submitting a form to the Community Area Traffic Group (CATG) asking for some No Parking signs on the parking places on the road over the A419 between Latton and Cerney Wick. Following discussions, Members AGREED to wait until the outcome of the WCE investigations, before submitting a request to CATG - ongoing |
| <b>20.128 – Dog Fouling</b>                                                                                                                                                                                                                                                                                                                                                                            |
| Purchase of spray paint completed. Stencils borrowed from CTC. Paint and stencils with Councillor Lloyd. Members AGREED to close.                                                                                                                                                                                                                                                                      |
| <b>20.129 Community Facebook</b>                                                                                                                                                                                                                                                                                                                                                                       |
| Members unanimously accepted Matt Prichard's offer to carry on as the Administrator. The suggestion to also have a second Councillor Administrator will be discussed at the first meeting of the new Council in May. AGREED to Close, see Min, Ref 20.147                                                                                                                                              |
| <b>20.131 - VE Day 2021</b>                                                                                                                                                                                                                                                                                                                                                                            |
| Members RESOLVED to purchase one right facing commemorative Tommy figure with the wording 'We Remember' at a cost of £200 (two hundred pounds) with costs to be met from General Reserves. The figure will be located by the information board over the VE day celebrations, Remembrance time in November and any other suitable occasions. Order has been acknowledged.                               |

- 20.139 **Uncontested Election and Co-option to Vacancies**  
Members NOTED: Wiltshire Council has sent a Notice of Uncontested Election to the Parish of Latton, the Returning Officer reported that the persons whose names appear below were duly elected Parish Councillors for Latton: Richard De'witt, Kevin Johnson, David Lloyd, Peter Rawsthorne, James Towner and they will take up office from Monday 10 May 2021. The Council is therefore able to start the co-option process to fill the two vacancies
- 20.140 **Financial Accounts & Bank Reconciliation**  
Members NOTED that the opening balance at 1 April 2020 was £43,513.96 and the closing balance at 31 March 2021 was £42,296.25. There is ringfenced funding of £10,000, Cil Funds of £14,458 and Ear Marked Reserves of £850. Members NOTED that during April the first precept payment £6358.50 was received along with a Cil payment of £9,482.63
- 20.141 **Ear Marked Reserves**  
Members NOTED the Ear Marked Reserves held:
- |                           |      |                             |      |
|---------------------------|------|-----------------------------|------|
| Bus Shelter Maintenance   | £50  | Play Equipment -Maintenance | £250 |
| Play Equipment - New      | £250 | Play Area Maintenance       | £250 |
| Telephone Box Maintenance | £50  |                             |      |
- 20.142 **Community Infrastructure Report.**  
Members NOTED the balance of Cil funding held at 18 April 2021 was £23,941.24 with up to £500 allocated for Village Maintenance costs. During 2020-2021, Cil funds were used to fence a section of the Play Area and to purchase a solar panel for the Speed Indicator device.
- 20.143 **Flagpole**  
Members NOTED the report, compared quotes and following discussions AGREED to purchase a new fibreglass flagpole and 2 flags at a cost (with delivery) of £291.80 (ex VAT). The flagpole is powdered coated white and comes with a flagpole top, cleat, ground sleeve and braided rope. It has an internal halyard system, meaning no ropes are seen or can be tampered with. Members accepted a quote of £150 for installation but set a side further funding of £200 due to the additional installation requirements, delegated to the Chairman and Clerk. All costs to be met from Cil Funding.

**Village Maintenance Report**

Members NOTED the report. The Clerk had approached companies and individuals to undertake the work. Quotes were received from one person, the Chairman under his delegated authority (Min. Ref 20.53 -Clerks Report), has agreed maintenance work of £370 for:

Wetpour Treatment – Since last March, the main hole has worsened and will now need all of the wet pour purchased, there are now 3 other areas which have worn. The work to repair the main hole has been approved.

2 x picnic benches: to treat both benches with two coats and supply of materials

Erecting sign in kiosk and supply of materials

Bus shelters: The quarterly washing of the bus shelters has not removed the glue etc on 2 x bus stops. To remove and supply materials, has been approved

Councillor Rawsthorne (under Financial Regulation 4.1, authorised the purchase of more Wetpour at approximately £80.00

**Work Reconsidered**

- The Barton seat in Play Area (8ft) is now in a poor state of repair. Members discussed the options and unanimously AGREED to replace the bench with a bench made from recycled materials which will require minimum maintenance in the future.
- The seat in Jubilee Garden at bottom end (8ft) - it is not as bad as the Barton, but still not just a treat and repaint. Members discussed the options and unanimously AGREED to replace the bench with a bench made from recycled materials which will require minimum maintenance in the future.

The Clerk to obtain designs and costs for recycled benches

The Jubilee seat by the Preaching Cross (commemorating the Silver Jubilee of King George V in 1936) is in a very poor state and required specialist work. Members considered the options and RESOLVED to renovate this special bench at a cost of £490 (ex. VAT). Costs to be met from Cil Funds.

- The snagging holes on the goal posts, Handyman believes that the company can supply bungs - Clerk to contact Company
- The gate to the Play Area (gate located by the flagpole - it is broken on left side looking in from road) and requires replacement. The 5-bar gate is 2.4 metres (7ft 9 ins), the pedestrian gate (1.25m (4ft) is in good condition but may not be able to replace just the main gate. The gate posts are in good condition. Members requested the Clerk obtain quotes for a replacement gate.
- Previously, Councillors raised concerns about the barbed wire (running along the middle) of the fence between the Jubilee Garden and the Play Area. Members RESOLVED to remove the barbed wire through the central section.

Members NOTED that the Chairman under Financial Regulation 4.1 authorised the purchase of a combination lock, to secure the maintenance gate in the new fence on the Play Area, to prevent children have been using the area as an extension to the Play Area. Cost to be met from the Cil Funds.

**Great British Spring Clean**

Members discussed holding a litter pick and following discussions AGREED to hold a Litter Pick on Saturday 12 June from 10.00am to 11.30 am.

**Councillor Updates**

Royal Wootton Bassett and Cricklade Community Safety Forum: Councillor Johnson reported: There is a new Police Inspector James Brain. He was in charge of the Community Speed Watch in the past and shows a keen interest in speeding across the area. He wants to meet up with Councillor Johnson when Covid is over.

Speed Indication Device: Councillor Rawsthorne reported: the latest data reported a speed of 91mph. Downloads of data required more regularly as the solar panel has reduced the downtime.

Speedwatch and Lorry Watch: Councillor Johnson reported: The group has been very active in the last few weeks, the local Police have been out checking speeds too.

Community Facebook: Members AGREED as there is no election, that Councillor Rawsthorne would become the second Administrator. Councillor Rawsthorne to make contact with Matt Pritchard.

Meeting Closed at 8.25pm