

LATTON PARISH COUNCIL MEETING

27th September 2022

Latton Parish Hall

at 7:30pm

Councillors present:

Cllr P Rawsthorne (Chairman)

Cllr D Lloyd (Vice Chairman)

Cllr De'witt

Cllr Johnson

Cllr J Towner

Clerk: Tina Jones PSLCC

Others in Attendance: None Present

Public and Councillor Question Time: There were no questions.

MINUTES

22.65 Apologies for Absence

Councillors Clarke and Slater were not present. Wiltshire Councillor Jones sent his apologies

22.66 Minutes of the previous meetings

Members considered the minutes of the Parish Council meeting held on 26 July 2022. Members ADOPTED the minutes as a true record, and they were signed by the Chairman.

22.67 Wiltshire Councillor Report

Members NOTED: the report, regarding the Biodigester at Castle Eaton, S/20/1685 - Councillor Jones was advised on 26 September that a meeting is to take place between Wiltshire Council Planners and Swindon Borough Planners.

22.68 Clerks Report

Members NOTED the report.

21.116 Water Eaton Traffic Survey

Members NOTED the results of the Water Eaton Traffic Survey, waiting on the result of the second survey are received. Wiltshire Council has stated that the results of the first survey demonstrate that no further action is required at present. Members agreed that all households in Water Eaton would be sent a letter (posted) with the results of both surveys once second has taken place.

21.24 Relocation of Waste Bin

Members AGREED to ask Wiltshire Council if the waste bin by the Play Area could be relocated to the start of the public footpath to Down Ampney. Wiltshire Council is happy for the waste bin to be moved at Parish Council Costs. Cllr Rawsthorne to arrange with Councillors to relocate.

22.46 Parish Logo

Members AGREED that design A was the most appropriate, with the addition of the canal bridge on top line, the straight line changed to blue, so both the river and canal form part of the design. Wording to be amended to Latton Parish Council, with Eysey and Water Eaton. Councillor Lloyd to arrange for design to be amended, for reconsideration at a future meeting.

22.48 Jubilee Garden Lease

Following discussions, Members amendments requests submitted and agreed. CLOSED - See Min Ref 22.73

22.51 Cycling Event

Councillors Rawsthorne and Johnson to meet with the Organiser to discuss the issues raised by residents and the observations made.

Parish Maintenance

Following discussions, Councillor Clarke AGREED to speak to a local farmer regarding the hedge behind the bus stop. The Clerk was instructed to obtain quotes to spray and clear weeds from Gosditch to Croft Lane. Quotes requested. Parish Steward to be asked to clear overhanging branches over footpaths

Actions since last meeting

- Councillor Rawsthorne has removed metal item from Play Area
- Cllr Towner removed graffiti from the Play Area, a strut is missing from the fence between Jubilee Garden and the field – Cllr Rawsthorne to investigate
- Report of broken stile at Lake Louise – reported to Wiltshire Council
- Entrance to the Down Ampney track has been vandalised, gate timber smashed, wheelchair access issues. All reported to Bidwells.

- Play Inspection cost has doubled since last year from £60 to £120
- Parish Steward due to visit 10 Oct/7 Nov/5 Dec/3 Jan.

22.69 **Financial Accounts & Bank Reconciliation**

Members NOTED the Bank Account figures, bank balance as of 28 June = £54,749.27, with ring fenced funding of £30,776.17. Members APPROVED the expenditure schedule.

22.70 **External Audit Opt-out**

Members considered the opportunity to opt out of the SAAA central external auditor appointment arrangements and RESOLVED not to opt out.

22.71 **Planning Applications**

Application: PL/2022/05824 Full Planning Permission	Address: South Farm Barns, Water Eaton, SN6 6JU Applicant: Kes Ventures Ltd Proposal: Change of use and extension of agricultural buildings to Use Class E (g) (i) - (iii) together with associated external alterations and car parking and external alterations to adjoining building which is subject to a change of use under Schedule 2, Part 3, Class R of the General Permitted Development Order (GPDO)
Members RESOLVED to make NO OBJECTION	

Members NOTED the following Wiltshire Council Decisions - all approved with conditions

PL/2022/04536 - Householder Permission Address: Foxwell House, 23 Gosditch, Latton SN6 6DP Proposal: Front Porch and a Single Storey Rear Extension with covered link to garage to be converted to an office and gym.	Applicant: Mr & Mrs Maltby
PL/2022/04575 – Works to a Protected Tree Address: 10 Collett Place, Latton, SN6 6EH Proposal: Large Willow to reduce down to the old pollard points and shape the low part of the canopy to match in	Applicant: Mrs Torry-Palmer
PL/2022/0102855 – Minerals and Waste Address: Areas 6 and 1 North of Latton Proposal: Variation of Condition 3 of N/10/03814/WCM (to extend the time limit to restore the area of mineral extraction known as areas 6 and 1 near Latton until 31.10.2031)	Applicant: Hills Quarry Products Ltd
PL/2022/01522 – Householder Application Address: 2 Courtfields, Upcott, Latton, SN6 6EG Proposal: Removal of roof and erection of half storey over ground floor	Applicant: Mr Hamilton & Miss Greenwood
PL/2022/02825 – Full Planning Permission Address: Land at Water Eaton, Latton, SN6 6JT Proposal: Construction of a replacement Civils Compound at Port Farm Solar Farm,	Applicant: Mr Gordon

22.72 **Traffic Survey of The Street (C419)**

Members APPROVED the traffic survey request form, Clerk to submit for action

22.73 **Community Garden Agreement**

Members APPROVED the new draft agreement and delegated the signing of the final version of the agreement to the Chairman and Vice-Chairman, witnessed by the Clerk. Members approved the payment of £10 on completion of the agreement and the sum of £10 on an annual basis, due to be paid on 29 June each year. Next steps for the Council is to draft a formal agreement with the users.

22.74 **Biodigester at Castle Eaton – S/20/1685**

Members considered the proposed conclusion statement written by the Castle Eaton Biodigester Working Group (CEBWG) regarding the Traffic Management Plan submitted to Swindon Borough Council (SBC). Members thought the response was very thorough and technically sound, Councillor Towner proposed an addition to the last sentence of the Conclusion Statement, to add 'or withdraw your application'. Members APPROVED the suggestion, Clerk to write to SEBWG.

22.75

Website and Emails

- a. Members considered and APPROVED changing to a dot.gov email address – latton-pc.gov.uk
- b. Members NOTED that the current website/email provider (Nicho Media Ltd, t/a Midwinter Web Design) went into voluntary liquidation in September.
- c. Members considered the quotes received for a new provider for the website and emails. After discussion Members RESOLVED to appoint the services of Quote B. costs to be met from IT budget and General Reserves.
- d. Councillor Lloyd to receive website training along with the Clerk.

22.76

Footpath 13 (part) Closure Extension

Members NOTED that Footpath 13 (part) from its junction with Footpath 3, Latton to its junction with Bridleway 13, Latton will remain closed until February 2023. Copies of the Notice have been put on the Council noticeboards

22.77

Councillor Updates

Area Board – Councillor Rawsthorne: Meeting taking place on 28 September
Community Facebook – Councillor Rawsthorne: 299 Members, with 275 active.
Local Highways and Footpath Improvement Group (LHFIG) – Councillor Lloyd: gave feedback on the 7 September meeting – The Atkins traffic survey report is still not available, so request has been pushed back until it arrives.
Safety Forum – Meeting cancelled due to the passing of HM Queen Elizabeth II.
Speed Indication Device – Councillor Rawsthorne: Working but still unable to download
Speedwatch and Lorry Watch – Councillor Johnson: Councillor Johnson is trying to secure a speed camera solely for use in Latton. Police were not aware that The Street has a listed weight restriction, we need the traffic survey to be eligible for a camera and to have insurance (see min ref 22.72). Lorry Watch – you must witness the lorry to be able to prosecute, there are insurance issues, so an official scheme is required.
Recreation Hall Development – Councillor Rawsthorne Meeting week commencing October. Email received confirming Charity status has been given, but official paperwork not yet received, so unable to open a bank account. A village meeting will be called with visual presentation and choices on the finishes of the hall.
RWB&C Community Safety Forum (RSF) – Councillor Johnson: Meeting cancelled due to the passing of HM Queen Elizabeth II.

Meeting Closed at 20.28