

LATTON PARISH COUNCIL MEETING

2 May 2023

Latton Parish Hall

at 7:48pm

Councillors present:

Cllr J Towner Chairman) Cllr D Lloyd (Vice Chairman) Cllr R De'witt Cllr K Johnson

Clerk: Tina Jones PSLCC

Others in Attendance: One Member of the Public and Wiltshire Councillor Bob Jones

Public and Councillor Question Time: There were no questions raised

MINUTES

- 23.18 **Apologies for Absence**
No apologies were received from Councillor Clarke. Members had previously approved a request from Councillor Clarke for a leave of absence from Council meetings until May 2023.
- 23.19 **Declarations of Interest and Dispensations**
No declarations were made and no requests for dispensations were received.
- 23.20 **Minutes of the previous meetings**
Members considered the minutes of the Parish Council meeting held on 7 March 2023 and the extraordinary meeting held on 11 April 2023. Members ADOPTED the minutes as a true record, and they were signed by the Chairman.
- 23.21 **Chairmans Annoucements**
Confirmation has been received that the land the Co-op was selling by auction on 27 April, has been sold. The Council will received more details in the near future.
- 23.22 **Wiltshire Councillors Councillor Report**
Members received an update from WC Councillor Jones, Main points were:
- Water Eaton traffic survey - closing date for final consultation is 8 May. See Minute Reference 23.28.
 - Councillor Jones has been working with Wiltshire Council investigating land ownership at Upcott, the road is unadopted, it is the land under the road that was sold.
- 23.23 **Clerks Report**
Members NOTED the Wiltshire Association of Local Councils April newsletter.
Members NOTED the Clerks report.
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| 22.62 Parish Maintenance
Following discussions, Councillor Clarke to speak to a local farmer regarding the hedge behind the bus stop. Members AGREED to CLOSE |
| Actions 27 September meeting
Report of broken stile at Lake Louise – reported to Wiltshire Council
Entrance to the Down Ampney track has been vandalised, gate timber smashed, wheelchair access issues. All reported to Bidwells. Meeting update from Councillors:- Clerk requested to contact Bidwells |
| 21.24 Relocation of Waste Bin
Members AGREED to ask Wiltshire Council if the waste bin by the Play Area could be relocated to the start of the public footpath to Down Ampney. Wiltshire Council is happy for the waste bin to be moved at Parish Council Costs. Previous Chairman to arrange with Councillors to relocate. Meeting update from Councillors – Clerk requested to contact Wiltshire Council |
| 22.51 Cycling Event
Previous Chairman and Councillor Johnson to meet with the Organiser to discuss the issues raised by residents and the observations made. Meeting update: Councillor Johnson has contacted organisers, no response. |
| 22.85 Play Area Inspection
Members NOTED the inspection – main points: all low or very low risks identified.
Gate (Play Area/Jubilee Garden) – level reinstatement required
Areas requiring Wetpour topup – Wetpour delivered to Councillor Lloyd.
Remove weeds vegetation from areas |

Goalmouth and Basketball Post – Signage to be put in place. Cableway – recommendation from Inspector that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for damage, security or internal rusting, this will help to ensure the continued safe use of the equipment. Clerk to seek advice. Emails sent and chase email no response to date. Garden fence required re-tightening – quote required
Public Question Time – 7th March Meeting The Co-op is selling by auction on 27 April a small narrow strip of freehold land (2.04 acres) the land and an access roadway off the main road, providing access to Lake Louise Mobile Home Park. Clerk contacted the owners of Lake Louise and passed their details to the residents group. Further Information supplied. Members AGREED to CLOSE, see Min Reference 23.20
22.107 Community (Jubilee) Garden a) Members APPROVED the planting of six small apple trees, as long as not planted within 3 metres of the drainage pipe. <u>Update:</u> tress planted – CLOSED b) Members NOTED that the group had applied for an Area Board Grant, which was to be considered at the 14 March meeting. <u>Update:</u> Grant awarded - CLOSED Members RESOLVED to place in Earmarked Reserves the 2022-2023 Grant funding of £500 for the Group, pending the signing of the Users Agreement. <u>Update:</u> In process of signing paperwork
22.109 Flooding and Emergency Planning Clerk to ask WC for help with a Parish Flood Risk Assessment.
22.111 King's Coronation. Funds agreed up to £250 for a village event. Clerk requested to look at options available.
22.112 Coronation Bench Bench has arrived and is with Councillor Johnson. New bench is heavy, old bench is to be removed and disposed off. Councillor Johnson to speak to a resident re assistance re transport and storage.
22.114 Parish Logo It was agreed to change title to Latton Parish Council and to make both waterways, the same shade of blue - Councillor Lloyd to action.
Website and Emails Website design in progress, unfortunately the old site was closed before transfer of information, website is almost complete. Councillor Lloyd to receive website training along with the Clerk.

- 23.24 **Financial Accounts & Bank Reconciliation**
Members NOTED the bank account figures, bank balance as of 31 March 2023 = £53,786.87 with ring fenced funding of £21,401.17. Members APPROVED the expenditure schedule. Members NOTED that no payments have been made since March, following the resignation of the Chairman. Paperwork to add new signatories is with Lloyds Bank.
- 23.25 **Meeting Dates**
Members NOTED and APPROVED the request to change the June meeting date to Tuesday 27 June 2023.
- 23.26 **Residents Concerns**
Concern A
Grass cutting/tidying/road sweeping occurs in Gosditch, but not in Croft Lane
Feedback: Clerk contacted Wiltshire Council (WC), as this area is their responsibility – response received:
There is some 3500 kms of highway in Wiltshire, which means there is over 7000 kms of verge. To keep this maintained to a grass lawn finish would be a huge undertaking, especially if you included removing the cut grass. There is therefore a difference between Urban & Rural, Urban generally being where there is a 30 MPH restriction and being cut 8 times a year between early March and November. The rural was cut once a year between Mid-May and July. Previously with the former District Councils this service was considered an amenity and was cut up to 12 times a year, nearly every 2 weeks on rotation. 10 years ago WC altered this service when it was put out to contractors. In villages there are property owners who take pride in the appearance of their immediate surroundings and cut the grass verges. Obviously reducing the need for council contractors to cut that section. WC does have a contracted team who spend time in an area to tidy everything up, this is the responsibility of our StreetScene Team. Members requested the Clerk

contact The Streetscene Team, and provide three little words for location for Parish Steward and Streetscene Team.

Concern B

Will the footpath almost opposite Croft Lane (remnants of finger post and recent blockage with cut back hedging etc) be reinstated?

Feedback: Clerk contacted WC, as this area is their responsibility – response received:

Footpath LATT1, the Rights of Way team have identified that the finger post needs to be replaced and some clearance work is required. The Rights of Way team for the north consist of 2 officers without access to a workforce. They try to work with local landowners, volunteers and walking groups to make sure rights of way are available for use.

Concern C

State of footpath from Latton-Cerney Wick turning (resident has raised a complaint with Wilts Council). Feedback: Clerk contacted WC, as this area is their responsibility – response received: There is an instruction in the system to clear the footpath.

Concern D

Hill's and the muddy road and path adjacent which is covered in mud and stones. The situation has been bad this year, with large clumps of mud and slippery dangerous roads. The road sweeper has not been working on occasions, and temporary measures put in place were not as efficient. There is no clearance from the footways and the detritus is building up. WC Councillor Jones to contact Hills regarding the footways, he also advised the resident to email Hills directly, as issues arise and to copy him in.

Concern E

The Parish Council was only copied into this email to WC. Re: Upcott - Destruction of Road Surface at Road Edge. The roadway is being slowly destroyed. The problem is the hedge alongside the road has become seriously overgrown over the last ten years protruding some 5ft out. This forces lorries to move away from hedge onto soft verge creating ruts and breaking up road edge. The hedge used to be trimmed each year by the Coop when they owned the land, but has not been touched since they sold up. If you are able to identify land owner and get the hedge trimmed back it will save major repairs in the future. I hope you are able to resolve issue.

Feedback: Clerk has contacted resident for an update – Resident responded to advise that his email had been acknowledged by WC, no other feedback. Clerk to request feedback for next meeting.

One Member of the Public left the meeting

23.27 **Visit to Hill's Resource Recovery Centre**

Members NOTED the opportunity to visit the Hills waste management facility at Purton on 6 June 2023. Councillor Lloyd to attend

23.28 **Planning**

PL/2023/02974 – Householder Planning Permisson Address: Kerry House, 7 Church Farm Road, Latton, SN6 6FQ. Proposal: Proposed Detached Garage	Applicant: Mr N Davies
Members RESOLVED to SUPPORT this application	
PL/2023/02717– Householder Planning Permisson Address: Jasmine House, Upcott, Latton, SN6 6DS Proposal: Single story kitchen and utility room extension. Kitchen LH and RH ends to be Beckstone as existing and wrapped around to front which will be K-Rend. Utility room and Shed to be wood clad	Applicant: Mr S Landers
Members RESOLVED to SUPPORT this application	

23.29 **C114 Water Eaton Traffic Orders**

Members NOTED the road traffic notices to introduce a 40mph speed limit on C114 from 80 metres south west of the boundary between 1 and 2 South Farm Cottages and to introduce a 50mph speed limit on C114 from its junction with the A419 at Seven Bridges in a north easterly direction to appoint 80 metres south west of the boundary between 1 and 2 South Farm Cottages. Comments to be received by 8 May.

23.30

Wiltshire and Swindon – Emergency Community Contacts

Members considered the opportunity to help develop a database of emergency contacts in the Wiltshire and Swindon communities. The aim of the scheme is to utilise the expert community knowledge to hand, with a request for at least 3 people to act as an emergency community contacts. The contacts should have sufficient knowledge of their community and be able to give current information about how an emergency affects this area and be available for any problems arising where help may be needed. The main roles (but are not limited to) of the Emergency Community Contacts are:

- To be a first point of contact during emergencies,
- To be a point of liaison with Parish/Town Councils,
- Be able to liaise with local residents with identified roles, i.e., neighbourhood watch, flood wardens etc,
- Be able to identify and pass information about vulnerable residents,
- Identify severe and dangerous road conditions restricting transport,
- Gathering, receiving, and passing information from and to the community,
- To have good communications via access to telephones, email, and internet
- Be available as a point of contact within the community.
- <https://wiltshireandswindonprepared.org.uk/community-emergency-contacts>

Councillors Lloyd and Towner put their names forward.

23.31

Councillor Updates

Area Board – Councillor Towner: Next meeting 22 June in Lyneham
Community Facebook – No Update – Clerk to request feedback
Local Highways and Footpath Improvement Group (LHFIG) – Councillor Lloyd: He did not attend the last meeting. WC Councillor Jones reported that there was nothing relevant to Latton.
Safety Forum – Councillor Johnson: Next meeting 5 May
Speed Indication Device – Councillors De'Witt and Johnson: Councillor Johnson now had the SID drive, to source instructions. Clerk to provide details of equipment.
Speedwatch and Lorry Watch – Councillor Johnson: Waiting for the traffic survey to take place. There are volunteers in place, but unable to act until surveys are in place.
Recreation Hall Development – WC Councillor Jones reported that he had been in contact with Wiltshire Council regarding the pre- application.

Meeting Closed at 20.47