

LATTON PARISH COUNCIL MEETING
29 October 2019
7:30pm at the Village Hall, Latton

Councillors present:

Cllr P Rawsthorne (Chairman)
Cllr D Lloyd (Vice-Chairman)

Cllr B Hurst
Cllr J Myszkowski

Cllr C Lennon
Cllr M Pritchard

Others in Attendance: There were 3 members of the public and Wiltshire Councillor R Jones present

Health and Safety: The fire instructions on the entrance door were identified to those present.

Public Question time:

- A resident asked when the equipment on the Play Area would be repaired. Councillor Rawsthorne advised that the issue was on the agenda for discussion.
- A resident said she had reported the dilapidated Gosditch sign on the Wiltshire App. She was told that all funds had been spent. Councillor Jones advised that the Council should report via the Area Board's Community Area Transport Group.
- A resident asked if the verges and boundary wall around the playing fields could be tidied up. Councillors advised that a Community Group used to look after the Community Garden area, but were no longer doing this. She was advised that the Wiltshire Council Parish Steward undertook the trimming and clearing of weeds, nettles and overhanging branches on the verges. Clearance of weeds and overhanging branches can be report to Wiltshire Council via the My Wiltshire App. Limes Place flats are the responsibility of Greensquare Housing.

Councillor Question time:

- Councillor Lloyd asked what could be done as on several occasions aircraft from RAF Fairford have released aviation fuel over the village. Councillor Jones advised he can contact RAF Fairford but he required the date and time the dumping occurred. Councillors and residents to advice Clerk of details.
- Councillor Rawsthorne advised that a resident has contacted the Council regarding the churned up state the Mere footpath. He has walked the area and did not think it any worse than usual at this time of year.
- Councillor Rawsthorne advised that a resident has contacted the Council regarding a broken pane of glass in the defibrillator kiosk. The Clerk was requested to organise a repair.

MINUTES

19.51 Apologies for Absence

All Members were present.

19.52 Declarations of Interest

There were no declarations of interest made.

19.53 Dispensations

No requests for dispensation were received.

19.54 Minutes of the previous meeting

Members considered the minutes of 27 August and 10 September 2019. The minutes were ADOPTED as true records of the meetings and signed by the Chairman.

19.55 Wiltshire Councillor Update - Main Points were:

- White lining has been completed at the junction of Croft Lane, Gosditch and Upcott.
- There is a new Parish Steward for the area.
- There is a new Health and Wellbeing Board. The Area Board will be putting out information to reach out to the villages and smaller communities.
- Wiltshire Council has issues in the Planning Department, taking upto 6 months to process an application. There is a shortage of Planning Officers, and the new national planning computer system is not compatible with Wiltshire Council's. The Council has 6 weeks to process an application but with applicants agreement this can be extended for up to 13 months.

- 19.56 **Correspondence**
- a. Cricklade Remembrance Parade invitation, Sunday 10th November – Councillor Lloyd to represent the Council.
 - b. Members AGREED to remain on the Cotswold District Council Local Plan Consultation database
 - c. Members NOTED the letter of thanks for the recent grant to the Parochial Church Council (PCC) for the Village Hall.

19.57 **Clerks Report – Members NOTED:**

Police Requested to contact Police regarding anti-social behaviour. Police advised that they have received no reports regarding anti-social behaviour or damage to Council property. As no crime has been reported they do not patrol the village. Councillors are advised to ensure that resident report any incidents if incidents are reported, hopefully the Police will patrol.
Broken Gate Broken gate between the Community Garden and the Play Park. The gate appears to have been swung on and the gate hinges have been pulled completely out of the gatepost with the screws and wall plugs pulled from the concrete. Councillors agreed to repair
Fly Tipping Two fly tipping incidents have been reported. a. Household rubbish and cardboard dumped in the telephone kiosk. This was reported on the Wiltshire App and the rubbish was removed. b. Fly tipping on the Latton bridge, this was reported via the Wiltshire App and was removed.
Parish Steward Visits – Added to List a. A resident complaint regarding the badly overgrown state of the footpath from Lake Louise to where it meets the tarmac road at Courtfields/Upcott b. The gullies are blocked on the main road – requested they are cleared. c. Future dates for Parish Steward Visits are: 19 November, 17 December and 28 January. Any requests need to be sent (via the Clerk) at least 10 days before the visits.
Village Hall Contact Information The Council has received an email address for future Village Hall hire. The PCC is going to produce a small poster (A5) with details for the hire of the Village Hall, that will be displayed on noticeboards and website.
Latton Café To provide A5 posters for display on noticeboards and website

- 19.58 **A419 Noise Action Group**
- Members NOTED the opportunity to respond as individuals and as a Council to the public consultation. Following discussions, Members RESOLVED that they wished to respond and AGREED the wording for submission as:

Consideration needs to be given to the 24-hour nature of the current and expected traffic along the A419/17 especially your projected increases in heavy goods vehicles, and therefore how you will mitigate the noise pollution.

The Latton Parish Plan highlights how the Council is responding to the views of residents as expressed in the plan and their commitment to supporting change to the concrete stretch.

We support the improvements being proposed, and the scheme put forward for A417 improvements at Birdlip, but we wish to reiterate this particular finding from your first consultation undertaken in early 2018: At that time, many people raised with you the issue of noise pollution along other stretches of the A419/17. In particular, the concrete sections between Latton and Daglingworth, where evidence exists that excessive noise pollution has been experienced by residents since the road was built.

- 19.59 **Village Recreation Hall Development**
- Councillor Pritchard update: Further information was requested by the Charities Commission

regarding the reasons for the formation of the Charitable Trust this has been supplied. Councillor Lennon advised of various funding streams that may be available, Councillor Pritchard to discuss with Trustees.

19.60 **Councillors Updates**

Speed Indicator Device	Cllr Rawsthorne	New batteries are required
Speedwatch and Lorry Watch	Cllr Lennon	Statistics to be circulated, Applying for training for new volunteers. He has registered an interest in lorry watch

19.61 **Community Facebook Group**

Members considered the proposal from Councillor Pritchard. Following discussions, Members AGREED to have a Latton Community Facebook page, which will be a closed group. Councillor Pritchard volunteered to set up and manage the page, a purpose statement is to be written and approved.

19.62 **ROSPA Play Area Report**

Members NOTED and discussed the recent inspection report. They were disappointed with the content and lack of advice /information. Following further discussion, Members DELEGATED to the Clerk to source a further report, with remedial advice and repair costs.

19.63 **Website and Emails**

Members NOTED the report, which explained the Accessibility Regulations for Public Sector bodies that came into force in September 2018. Councils with a website prior to September 2018, have until September 2020 to become compliant. The Parish Council's website is not responsive and does not meet the required standard as stated in the Regulations.

Members considered the recommendation to have a new website, and to transfer all services under one provider (backups, emails, SSL security certificate, domain and website hosting) and after discussions, Members RESOLVED to:

- Replace the current website at a cost of £1,500.00
- Transfer all services at an annual cost of £360.00.
- Post Meeting: the Parish Council would still own the domain name.
- DELEGATE to the Clerk to liaise and progress.

3 Members of the Public left the meeting

19.64 **Laptop Provision**

Members NOTED the report and considered the recommendation. The existing Council laptop is not performing to an acceptable level. Taking considerable time to load, process and updates constantly. Following discussions, Members RESOLVED to purchase a new laptop at a cost of up to £800.00. Members suggested the purchase of a laptop with an extended warranty and DELEGATED to the Clerk to purchase.

19.65 **Financial Accounts & Bank Reconciliation**

Members NOTED the financial update. Members confirmed that the purchase in 2018-2019 for the grit bin, planters and picnic benches were from community infrastructure levy funds (CIL). The Clerk is to request a contribution from the PCC towards the grass cutting for this year. The Clerk was requested to chase a refund due to overpayment of salary.

19.66 **Contribution Request**

Members NOTED and considered a request from a resident asking for a contribution towards the cost of emptying the septic tank, which is shared with the Village Hall. Following discussions, Members AGREED that as the Council had given a grant to the PCC in September towards the utility costs etc of the Village Hall, that any payment should be made by the PCC. Members requested the Clerk to advise the resident.

19.67 **CCTV Provision**

Members NOTED a request from a resident asking the Council to consider installing CCTV in

the village. Currently the Council is unable to provide a CCTV system, as it does not have the infrastructure in place. Members AGREED to consider in the future. Members requested the Clerk to advise the resident.

19.68 **Precept Preparation 2020-2021**

Members NOTED the precept report and financial report. Members discussed the new financial layout and thought it a useful tool. The Band D rate will be known in November. It was AGREED to hold the next meeting on 17 December to consider the setting of a 2020/2021 precept. Members to notify the Clerk of any changes or amendments they would like to the financial figures before the next meeting.

19.69 **Planning Applications**

Number	Details	Council View
18/06840/WCM	At: Whetstone Bridge Quarry, Down Ampney. Application for: Minerals and Waste	No Comment
19/09180/FUL	At: North Farm, Water Eaton Application for: Full Planning to alter existing outbuilding	No Comment
19/07991/FUL	At: 9 Collett Place, Latton Application for: Single storey rear extension with balcony above	No Comment

Meeting Closed at 9.10pm