

LATTON PARISH COUNCIL MEETING
17 October 2023
Latton Parish Hall
at 7:33pm

Councillors present:

Cllr J Towner (Chairman) Cllr D Lloyd (Vice Chairman) Cllr R De'witt

Clerk: Tina Jones

Others in Attendance: Wiltshire Councillor Jones

Public and Councillor Question Time: No questions were asked

MINUTES

23.72 Apologies for Absence

Councillor Johnson did not attend.

23.73 Declarations of Interest and Dispensations

There were no declarations of Interest made and no requests for dispensations were received.

23.74 Chairman's Announcements

There were no announcements.

23.75 Minutes of the previous meetings

Members considered the minutes of the Parish Council meeting held on 23 August 2023. Members ADOPTED the minutes as a true record, and they were signed by the Chairman.

23.76 Wiltshire Councillor Report

Members received an update from WC Councillor Jones, Main points were:

- At a recent Wiltshire Council meeting the Climate Emergency is timed to be carbon neutral by 2030.
- Food Waste collection debate has taken place, current contract with Hills in place until 2035, if collected food waste separately, the tonnage currently collected would drop, and Wiltshire Council's payment to them would increase.
- Glos County Council has given planning permission for gravel extraction on the old Down Ampney Airfield. The entrance and exit site for the extraction will be within Latton Parish located between the traffic lights on the C124 (road to Fairford) part of the planning conditions is for the upgrade the road in that area.

23.77 Clerks Report

Members NOTED the report.

Entrance to the Down Ampney track has been vandalised, gate timber smashed, wheelchair access issues. Reported to Bidwells. There are instructions in place to repair the gate – they are also looking into access issues. Meeting UPDATE: Councillor Lloyd believes the work has been completed, Clerk to check.

21.24 Relocation of Waste Bin

Members AGREED to ask Wiltshire Council if the waste bin by the Play Area could be relocated to the start of the public footpath to Down Ampney. Wiltshire Council is happy for the waste bin to be moved at Parish Council Costs. Bidwells has confirmed with WC that they are happy for bin to be located by gate. WC advised, to move bin. Meeting UPDATE: Clerk to ask for update.
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22.85 Play Area Inspection

Members NOTED the inspection – main points: all low or very low risks identified. Gate (Play Area/Jubilee Garden) – level reinstatement required and removal of weeds vegetation from areas. Garden fence required re-tightening – Quote not received

22.112 Coronation Bench

Bench has been installed - CLOSED

23.52 Environmental Group and Visit to Hill's Resource Recovery Centre

Information regarding the new Wiltshire Council Planting Support (GAPS) Team. It has been formed in partnership with Swindon Borough Council's Great Western Community Forest.
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Funding has allowed the appointment of three Woodland Officers to form a Grant Application and Planting Support (GAPS) Team, to help communities and landowners deliver coordinated and appropriate tree planting across Wiltshire and Swindon. The Clerk was requested to contact the team regarding the proposed Coronation tree. Information received, but more information requested.

23.53 Flooding and Emergency Planning

WC will help with a plan and has provided maps to be included. Members noted the Parish's last emergency plan was dated 2018, the Clerk was asked to update it as much as possible using the new template, for Councillor input (Church Farm and Upcott to be added). Once updated and a draft plan considered, to forward to WC FRO, once it has been assessed by WC, a virtual meeting with the WC FRO to be arranged. UPDATE: Clerk has partially updated, but local resident knowledge is required, December Meeting Agenda.

23.59 Hall Project

Members AGREED that once the timeline was received and meeting has taken place. The Clerk is to draft a letter from the Parish Council to the Leader of Wiltshire Council, Councillor Richard Clewer, letter expressing the concerns for the community over the planning delays. Mr Stevens as Chairman of LPCT agreed to also write a letter of support. CLOSED See Minute Reference 23.86

23.65 Social Media

Members AGREED that there was a misconception amongst residents that the current Facebook Group called Latton Village Community News was managed by the Parish Council, which is not the case. Councillor Towner AGREED to discuss with the Administrators of Latton Village Community News. Following discussions, Members AGREED that the Council should have its own Facebook page, solely for Parish Council information. Mr Stevens offered to provide more information for the next Council meeting. CLOSED See Minute Reference 23.79

23.70 D-Day80

Members AGREED to light the beacon on Thursday 6th June 2024 to commemorate the anniversary of D-Day. Clerk to complete registration. As the day has been declared a national fish and chip day. the Clerk was asked to make enquiries with mobile catering companies. CLOSED See Minute Reference 23.81

Residents comments regarding weed situation along the roadway's in the village. The weeds have been reported to Parish Steward and WC Streetscene. A resident has also complained on the Mywilts app. MEETING UPDATE: Clerk to contact Contractor regarding the cost of a Spring spraying of The Street, Gosditch and Croft Lane.

23.78 **Financial Accounts & Bank Reconciliation**

Members NOTED the Bank Account figures, bank balance as of 26 September 2023 = £61,934.14 this includes ring fenced funding of £21,401.17. Members APPROVED the expenditure schedule. Members REQUESTED a Community Infrastructure report for the next meeting.

23.79 **Social Media**

Members APPROVED the suggestion of a Business Facebook page. It is to be used to link to the agendas, minutes, news, etc. on the Council's website and make more reactive announcements and or respond and post to the community groups as the Council rather than as a person/individual. Members AGREED that all Councillors would have access to post, with Councillor Lloyd as the Main Administrator. Members thanked Mr B Stevens, for all his assistance and input in creating the Facebook page.

23.80 **Policies**

Members considered and ADOPTED a Communication Policy and a Data Protection Policy.

23.81 **D-Day 80**

Members NOTED that the mobile catering companies contacted had declined to attend the event due to location and numbers to be catered for. After discussions, where other options were considered, Members AGREED it should be a bring your own food event.

23.82 **Community Involvement**

Following discussions, Members agreed to request an informal meeting with local groups, to discuss working together. Members discussed having a joint Christmas lights switch on event

Cllr Towner to contact Groups and arrange a meeting to discuss a Christmas Event before the December Parish meeting. Arrangements are already in hand to supply the Christmas Tree. Before Covid, the switching on of the Christmas Lights was an event, with the Cricklade Band invited to play, a BBQ, stalls in the hall, with mulled wine and other refreshments. Groups to be invited to attend the January/February Parish meeting at 7pm (prior to start of formal meeting) to discuss future joint working, especially DDay80 event.

23.83 Planning Applications

Members considered the following application:

PL/2023/08393 – Consent under Tree Preservation Orders	
Address: Land At, Croft Close, Latton. previous pruning points. Remove basal epicormic up to 4 metres.	Applicant: Taylor Wimpey
Members AGREED to make NO OBJECTIONS	

Applications considered the following applications under delegated powers, due to closing dates.

PL/2023/07157 – Householder Planning Permission	
Address: Carters Barn, Latton. SN6 6DP Proposal: Replacement Garage	Applicant: Mr Emmanuel
Members AGREED to make NO OBJECTIONS	
PL/2023/06605 - Householder Planning Permission	
Address: 3 Seven Bridges Cottages, Water Eaton, SN6 6JS Proposal: Removal of existing shed and replacement, in the same location, with a larger shed. Erection of greenhouse on existing concrete slab.	Applicant: Mr D Barker
Members AGREED to make NO OBJECTIONS	
Application D	PL/2023/07396 - Householder Planning Permission
Address: 39 Latton, SN6 6DPS Proposal: Extension to existing family room, change roof from flat roof to pitched roof to match existing, internal alterations and Velux windows.	Applicant: Mr B Stevens
Members AGREED to make NO OBJECTIONS	
Application E	PL/2023/07605 - Full Planning Permission
Address: South Farm, Water Eaton, SN6 6JU Proposal: Demolition of agricultural building and replacement with building for Use Class E (g) (i) - (iii).	Applicant: Kes Ventures Ltd
Members AGREED to make NO OBJECTIONS	

23.84 Correspondence and Information

Members NOTED:

- North Meadow Mitigation Strategy
- WALC September Newsletter
- Wiltshire Bobby Van Trust Volunteer Request
- Wiltshire Police Update
- Polling District and Polling Place Review in Wiltshire
- Police and Crime Panel Update

23.85 Sealed Traffic Regulations Orders – C114 Water Eaton

Members NOTED the sealed traffic orders authorised on 4 October 2023 for the C114. Orders confirm that a 40mph speed limit and a 50mph speed limit on sections of the road are now officially in place. The Parish Council funded part of this project from the Water Eaton Solar donation, this contribution to be collected by the Local Highways and Footpath Improvement Group.

23.86 Hall Project

Members APPROVED the draft letter to Wiltshire Council and NOTED the timeline provided by Mr Oram. Wiltshire Councillor Jones to write supporting letter and send all to Wiltshire Council, copied to James Gray MP.

23.87 Councillor Updates

Speed Indication Device (SID) – Cllr De'witt – The device is working.

Meeting Closed at 8.19pm