

LATTON PARISH COUNCIL MEETING

8 November 2022

Latton Parish Hall

at 7:30pm

Councillors present:

Cllr P Rawsthorne (Chairman)

Cllr R De'witt

Cllr J Towner

Clerk: Tina Jones PSLCC

Others in Attendance: PSCO M Beasley

Public and Councillor Question Time:

PSCO M Beasley, updated Members on the current shortage of officers in the area (which covers a large area including Latton, Malmesbury, Royal Wootton Bassett, Lyneham. She encouraged Members and residents to report any issues either via 101 and the Wiltshire Police reporting app (<https://www.wiltshire.police.uk/ro/report/>) If any more graffiti is seen, to take photographs before removing as the Police can take action.

MINUTES

22.78 Apologies for Absence

Apologies were accepted from Councillors Johnson, Lloyd and Slater and Wiltshire Councillor Jones Councillor Clarke was not present.

22.79 Minutes of the previous meetings

Members considered the minutes of the Parish Council meeting held on 28 September 2022. Members ADOPTED the minutes as a true record, and they were signed by the Chairman.

22.80 Chairman's Announcement's

- Tommy is in place for Remembrance
- Attending the wreath laying ceremony in Cricklade on Sunday 13th November

22.81 Wiltshire Councillor Report

Members NOTED the information regarding the Castle Easton Bio-digester. The Standard Consultation Expiry Date for this application was 31st October. Castle Eaton Parish Council asked what the next steps are for Swindon Borough Council (SBC) Planning Department and the applicant. SBC Planning responded: the applicant is in the process of trying to address consultee responses provided by SBC Highways and Wiltshire Council Highways. If SBC Planning is subsequently in a position to be able to recommend the application for approval it will need to go before the SBC Planning Committee for a decision. SBC Planning were unable to confirm exact dates/timescales.

22.82 Clerks Report

Members NOTED the report.

21.116 Water Eaton Traffic Survey

Members NOTED the results of the Water Eaton Traffic Survey, waiting on the result of the second survey are received. Wiltshire Council has stated that the results of the first survey demonstrate that no further action is required at present. Members agreed that all households in Water Eaton would be sent a letter (posted) with the results of both surveys once second has taken place.

21.24 Relocation of Waste Bin

Members AGREED to ask Wiltshire Council if the waste bin by the Play Area could be relocated to the start of the public footpath to Down Ampney. Wiltshire Council is happy for the waste bin to be moved at Parish Council Costs. Cllr Rawsthorne to arrange with Councillors to relocate.

22.46 Parish Logo

Members AGREED that design A was the most appropriate, with the addition of the canal bridge on top line, the straight line changed to blue, so both the river and canal form part of the design. Wording to be amended to Latton Parish Council, with Eysey and Water Eaton. Councillor Lloyd to arrange for design to be amended, for reconsideration at a future meeting.

22.51 Cycling Event

Councillors Rawsthorne and Johnson to meet with the Organiser to discuss the issues raised by residents and the observations made.

Parish Maintenance

Following discussions, Councillor Clarke agreed to speak to a local farmer regarding the hedge behind the bus stop. The Clerk was instructed to obtain quotes to spray and clear weeds from Gosditch to Croft Lane. Parish Steward to be asked to clear overhanging branches over footpaths.

Actions 27 September meeting

- Report of broken stile at Lake Louise – reported to Wiltshire Council
- Entrance to the Down Ampney track has been vandalised, gate timber smashed, wheelchair access issues. All reported to Bidwells.
- Parish Steward due to visit 7 Nov/5 Dec/3 Jan.

22.73 Community Garden Agreement

New agreement to be signed at 8 November meeting. Members approved the payment of £10 on completion of the agreement and the sum of £10 on an annual basis, due to be paid on 29 June each year. Next steps for the Council is to draft a formal agreement with the users.

Website and Emails:

Members approved changing to a dot.gov email address. Members resolved to appoint the services of Quote B. costs to be met from IT budget and General Reserves. Councillor Lloyd to receive website training along with the Clerk. Emails and website providers have been instructed, the dot gov domain has been purchased and Councillors advised of new email address. In the process of new website provision. Members AGREED to close.

22.83 Financial Accounts & Bank Reconciliation

Members NOTED the Bank Account figures, bank balance as of 23 September = £58,737.21 with ring fenced funding of £27,961.04. Members APPROVED the expenditure schedule.

22.84 Play Area Inspection

Members NOTED the inspection – main points: all low or very low risks identified.

Litter Bin – bramble growth to be removed

Picnic Table – monitor for deterioration

Gate (Play Area/Jubilee Garden) – level reinstatement required

Barton Seat – Monitor for timber rot deterioration, paint treatment of leg castings

Multi Play - Safety Surface shows sign of damage and/or beginning to wear - Monitor for deterioration and repair as required

Swings – Under Flat Swings safety surface is damaged - Monitor for deterioration and repair as required. Weeds / vegetations growth around edges of the surfaces.

Remove weeds vegetation

Goalmouth and Basketball Post – Signage required – as picked up in previous years – Clerk to seek advice on suitable location.

Cableway – recommendation from Inspector that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for damage, security or internal rusting, this will help to ensure the continued safe use of the equipment. Clerk to seek advice.

22.85 Village Christmas Tree

Members APPROVED a maximum of £50 (fifty pounds) for the tree met from the allocated budget and the additional expenditure for new stakes/tiedown straps to a maximum of £30 (met from the miscellaneous budget).

22.86 Recreation Hall

Members RESOLVED to cover the cost of the printing for the leaflet to be delivered to residents at a cost of £24 (twenty-four pounds) including VAT, costs met from Stationery and Printing budget (code

22.87 Precept 2023 - 2024

Members NOTED the draft precept and considered if there were any budget lines to be added or removed. Members AGREED to increase Hall Hire by 15% and to reduce postage to £5. Final Precept to be approved at the January meeting.

Councillor Updates

Area Board – Councillor Rawsthorne: No update as did not attend 28 September meeting
Community Facebook – Councillor Rawsthorne: 313 Members, with 291 active 2.3% growth. Pressure to allow local advertising.
Local Highways and Footpath Improvement Group (LHFIG) – Councillor Lloyd: No update
Safety Forum – Councillor Johnson: No update
Speed Indication Device – Councillor Rawsthorne: Working but still unable to download
Speedwatch and Lorry Watch – Councillor Johnson: No update
Recreation Hall Development – Councillor Rawsthorne: Have a bank account, waiting on Trustees to provide identification and sign paperwork. Meeting held on 3 November, to gain interest for more Trustees, the vent was well attended. Specialist skills required such as an architect.
RWB&C Community Safety Forum (RSF) – Councillor Johnson: No update

Meeting Closed at 20.10